

## CBTF National Sanction Officer's (NSO) Report

September 2013

For the 2012-2013 baton season, the sanction process remained status quo. The onus to complete and forward an application form to the provincial sanction officer (PSO) is totally the responsibility of the CBTF member hosting an event within said province. After the provincial sanction officer (PSO) has approved the application and assigned a number, the forms are forwarded to the NSO. All application forms received by the NSO, are recorded, filed and, if applicable, are assigned an official CBTF sanction number. The PSO is informed of the assigned CBTF number with the reminder that the number must be published on all print and online information pertaining to the event. A special word of praise to CBTF's provincial sanction officers as listed below:

BTABC	British Columbia	Joan McNaughton
ABTA	Alberta	Shari Foster at ABTA Office
SBTA	Saskatchewan	Brenda O'Connor at SBTA Office
MBTSA	Manitoba	Patti Sabeski
OBTA	Ontario	Kim Nicholson
FQBS	Quebec	Lissa Lachapelle
BNB	New Brunswick	Monique Leger

Revisions to the Official Sanction Form are needed.

1. More space is needed for the Location of the Event so that venue, city/town, province and postal code can be recorded.
2. More space is also needed for Date of Event and the Hours the event will be held.
3. Reword the box on the official sanction request that states:

THE UNDERSIGNED DO HEREIN ENCLOSE the applicable SANCTION FEE made payable to the : Canadian Baton twirling Federation. NOTE: A LATE FEE OF DOUBLE THE SANCTION AMOUNT will be charged for any competitions requests that are postmarked later than eight (8) weeks before the date of the competition. **NO EXCEPTIONS!**

There has been consideration given to assessing an additional fee for forwarding sanction fee after the event has been held. Should CBTF charge the competition director or province a penalty fee for not submitting the competition results to the CBTF Data Coordinator. No policies relating to these two issues have been established to date.

### Events that Require **ONLY** the Assignment of a Provincial Sanction Number

2013, 2012, 2011

Type of Event	Number of Applications
Lessons and Practices	163/ 141/ 127
Skill Development Program, SDP	17/ 28/ 22
Demonstrations, Registrations, Performances	19/ 22/ 31
Parades	23/ 19/ 20
Fundraising	32/ 35/ 29
Award Banquets, Recitals, Socials, Parties, Meals	14/ 26 /8
Club and Provincial Meetings	30/ 25/ 40

### Events that Require **BOTH** the Assignment of a Provincial and a National Sanction Number

Number Classification	Type of Event	Number of Applications
1000	Courses, Conferences	9/ 6/ 17
2000	Type C - closed or studio competitions	5/ 5/ 7
3000	Clinics, Workshops	12/ 20/ 24
4000		
5000	Type B - open competitions	26/ 28/ 24
6000	Type A - prov championships and prov team trials	9/ 11/ 9
7000	Provincial Annual General Meetings (AGMs)	5/ 4/ 5
8000	CBTF events: National Competitions and all CBTF Executive, BODs, Technical Meetings and/or Conference Calls	8/ 11/ 15

Points to Consider:

1. Employing a CBTF certified judge who does not have updated CBTF membership:
  - Penalty for judge who accepts the contract?
  - Penalty for the Competition Director/Province who hires the judge?
2. Clinics and competitions: sanction application form and brochure/entry form must be sent together; sanction fee payment mailed directly to National Sanction Officer; late fee (double the amount or \$100 per day) to be charged, if not received by the day(s) of the event.
3. Penalty fee for failure to submit competition results to the CBTF data coordinator.
4. Titles winner (B, BI) and champion (A) reserved for provincial and/or national competitions only.

Respectfully submitted,  
Gail Ashcroft